



Proxy form

Section 1: Name and address of member (*Print in BLOCK Letters*)

Full name of member:	
COTA Member No.:	
Physical address	
Email address	

Section 2: Appointment of proxy

I, being an Individual member / or organisational member and entitled to attend and vote, appoint the Chair of the meeting (mark with an 'X')

OR

Print in BLOCK Letters the full name of the person or organisation you are appointing if this person is someone other than the Chair of the meeting.

OR failing the person or organisation named, or if no person or organisation is named, the Chair of the meeting, as my proxy to attend, to vote in accordance with the following directions (or if no directions have been given, as the proxy sees fit) and to act generally on my behalf, at the annual general meeting of the Company to be held at:

Location: Training Room 1, 53 Albert Street Brisbane
Date: Thursday 30th November 2017
Time: 2pm.

And at any adjournment of that meeting.

Section 3: Voting instructions

Voting directions to proxy - please mark with an to indicate your directions

	For	Against	Abstain*
Resolution 1: That the Minutes of the 59th AGM be accepted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 2: That the Chair's Report be accepted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 3: That the Chief Executive's Report be accepted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 4: That the Financial Report for the year ended 30 June 2017 be accepted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 5: That Hanrick Curran be reappointed as the Company's auditor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

** If you mark the Abstain box for a particular item you are direction your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority on a poll.*

Section 4: Signing by member

This section must be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Sign here: _____ Date: _____



COTA QUEENSLAND

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P: 1300 738 348
F: (07) 3316 2908

Instructions for completion of proxy form

Section 1: Member details

Insert your name (individual or organisation) address and member number

Section 2: Appointment of proxy

If you wish to appoint the Chair of the meeting as your proxy, mark the box. If the person or organisation you wish to appoint as your proxy is someone other than the Chair of the meeting write the full name of that person and organisation in the space provided.

No delegate or member shall be entitled to vote, in person or by proxy, at any COTA Queensland General Meeting if the annual subscription due by the member organisation or individual member has not been paid in full.

A proxy must be registered in advance of the Annual General Meeting at which the proxy will be exercised by completing and returning this form to be received **no later than 5:00pm Tuesday 18 November 2014** by the Company Secretary.

Section 3: Voting instructions

You may direct your proxy how to vote on an item of business by placing a mark in one of the three boxes opposite that item of business. If you do not mark any of the boxes on a given item, your proxy may decide whether or how to vote on that item. If you mark more than one box on an item your vote on that item will be invalid.

Section 4: Signing by member

The proxy form be signed by you as the member or by the member organisation's authorised officer.

Section 5: Lodging of proxy

This proxy form must be received by the Company Secretary not later than the time and date set out below, by mail, hand delivery, email or facsimile.

Last time and date for lodgment: 5:00pm
Tuesday 21 November 2017

By mail: Company Secretary, COTA Queensland, PO Box 15255, CITY EAST, 4002

By delivery: Company Secretary, COTA Queensland, Level 1, 25 Mary Street, BRISBANE 4000

By email: info@cotaqld.org.au

By facsimile: 07 3316 2900

* Any proxy form received after that time will not be valid.