

**COTA QUEENSLAND**

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COTA Community Ambassadors – Position Description

About COTA Queensland

COTA (Council on the Ageing) Queensland is a not-for-profit organisation that is dedicated to advancing the rights, needs and interests of Queenslanders as they age. We work in partnership with older Queenslanders to challenge and influence all levels of Government, the business sector and the general community to create positive social change together.

Summary of the role

COTA Community Ambassadors are volunteers who will be a key focal point for COTA Queensland for their community. The Ambassadors will be part of a pilot project to collect and share information about the issues that affect seniors, including conducting surveys and collecting stories that inform COTA's advocacy and policy work and sharing this information with their community. Ambassadors will assist in the inclusion of older Queenslanders to make our State more age-friendly.

Tasks and Responsibilities

- Willingness and confidence to engage with your community.
- Listen to and collect information and stories from people who represent the diversity of your community about the issues that are affecting seniors, including conducting surveys and collecting stories.
- Share information with your community about issues facing seniors and current COTA Queensland initiatives.
- Engage with COTA staff and other volunteers when they visit your community as part of their work with COTA.
- Promote the work of COTA Queensland and encourage older people to be engaged with our work.
- Have experience of, or a willingness to learn to use, current technology to collect stories and data, stay connected with the network and participate in regular training.
- Aged 65+ years.
- Public speaking skills.
- Current Queensland drivers licence and a reliable and comprehensively insured vehicle.
- Able to participate in a 3 day workshop in Brisbane from Monday 6 to Wednesday 8 June 2016.
- Ability to participate in Seniors Week activities in your community from 13 to 21 August 2016.

Location and Availability

This is a pilot project and will initially be established in Brisbane City Council, South Burnett Regional Council, Rockhampton, the Sunshine Coast (including Bribie Island), the Gold Coast and the Central West region (Longreach, Barcaldine or Blackall). We are seeking a 12 month commitment from a male and female volunteer to be Community Ambassadors in these areas. Volunteer hours are flexible across the working week.

Supervision

The COTA Community Ambassador will work collaboratively with the whole COTA Queensland team and report primarily to the Community Education Coordinator.